ACADEMIC CALENDAR &

STUDENT RULE BOOK

(2024-25)

(August 2024 to July 2025)



K C DAS COMMERCE COLLEGE CHATRIBARI GUWAHATI-08, ASSAM

AUGUST-2024

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

Working / Teaching Days

Dates	Weeks	No. of Days	Days
1 st to 3 rd August	1 st week	03	Thursday to Saturday
5 th to 10 th August	2 nd Week	06	Monday to Saturday
12 ^{th t} to 14 th August & 16 th to 17 th August	3 rd Week	05	Monday to Saturday
19 th to 22 nd & 24 th August	4 th Week	05	Monday to Saturday
27 ^{th t} to 31 st August	5 th Week	05	Tuesday to Saturday
TOTAL		24 days	

Sundays & Holidays

Dates	Days	No. of Days	Holidays
4 th , 11 th , 18 th and 25 th August	Sundays	04	-
15 th August	Monday	01	Independence Day
23 rd August	Friday	01	Tithi of Sri Madhabdeva
26 th August	Monday	01	Janmastomi
TOTAL		7 days	

Aug. 1-10 Introduction and demo classes for HS-I, B.Com, B.A, B.Sc. 1st, 3rd and 5th Semester Classes.

Aug 1-8 **DEEKSHARAMBHA** (Students induction programme for new students)

August 3- Staff council meeting at 3 PM

August 12-14 – Paper /course selection in Samarth Portal

SEPTEMBER-2024

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

Working / Teaching Days

Dates	Weeks	No. of Days	Days
2 nd , 3 rd & 5 th to 7 th Sept	1 st week	05	Monday to Saturday
9 th to 14 th Sept	2 nd Week	06	Monday to Saturday
16 th to 21 st Sept	3 rd Week	06	Monday to Saturday
23 rd to 28 th Sept	4 th Week	06	Monday to Saturday
30 th Sept	5 th Week	01	Monday
TOTAL		24 days	

Sundays & Holidays

Dates	Days	No. of Days	Holidays
1 st , 8 th , 15 th , 22 nd & 29 th Sept	Sundays	05	-
4 th Sept	Wednesday	01	Tithi of Srimanta Sankardeva
TOTAL		06 days	

September 6- Competition of College Anthem

September 7- Fresher's Social

September 18-21 Class Test /Group Discussion/ Seminar/Quiz to be conducted by the concerned Department(For FYUGP Students)

September 23-30 Notification and submission of Home Assignment.

September 23-30 Election of K C Das Commerce College Students' Union.

September 30 Staff council meeting at 3 PM

OCTOBER-2024

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

Working / Teaching Days

Dates	Weeks	No. of Days	Days
1 st , 3 rd , 4 th , 5 th Oct	1 st week	04	Tuesday to Saturday
7 th & 8 th Oct	2 nd Week	02	Monday and Tuesday
19 th Oct	3 rd Week	01	Saturday
21 st to 26 th Oct	4 th Week	06	Monday to Saturday
28 th to 30 th Oct	5 th Week	03	Monday to Wednesday
TOTAL		16 days	

Sundays & Holidays

Dates	Days	No. of Days	Holidays
6 th , 13 th , 20 th , 27 th Oct	Sunday	04	-
2 nd Oct	Wednesday	01	Gandhi Jayanti
9 th to18 th Oct	Wednesday to Friday	09	Durga Puja,/Lakhsnri Puja/ Janmostav of Sankardev/ Kati Bihu
31 st Oct	Thursday	01	Kali Puja
TOTAL		15 days	

October 3⁻8 LMS Test for 1st 3rd and 5th Semester October 22-29 Sessional Examination for 1st 3rd & 5th Semester

October 30-Staff council meeting at 3 PM

NOVEMBER-2024

S	M	T	\mathbf{W}	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

Working / Teaching Days

Dates	Weeks	No. of Days	Days
2 nd Nov	1 st week	01	Saturday
4 th ,5 th ,6 th ,8 th ,9 th Nov	2 nd Week	05	Monday to Saturday
11 th to 14 th & 16 th Nov	3 rd Week	05	Monday to Saturday
18 th to 23 rd Nov	4 th Week	06	Monday to Saturday
25 th to 30 th Nov	5 th Week	06	Monday to Saturday
TOTAL		23 days	

Sundays & Holidays

Dates	Days	No. of Days	Holidays
3 rd , 10 th , 17 th , 24 th Nov	Sundays	04	-
1 st Nov	Friday	01	Dipawali
7 th Nov	Thursday	01	Chhat Puja
15 th Nov	Friday	01	Guru Nanak's Birthday
TOTAL		07 days	

November- 7 Celebration of Foundation Day

November 11-14 Submission of Marks of Home Assignment, Class Test, LMS

Examination, Sessional Examination etc.

November -30 Staff council meeting at 3 PM

DECEMBER-2024

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

Working / Teaching Days

Dates	Weeks	No. of Days	Days
3 rd to 7 th Dec	1 st week	05	Tuesday and Saturday
9 th to 14 th Dec	2 nd Week	06	Monday to Saturday
16 th to 21 st Dec	3 rd Week	06	Monday to Saturday
23 rd , 24 th , 26 th to 28 th Dec	4 th Week	05	Monday to Saturday
30 th Dec	5 th Week	01	Monday
TOTAL		23 days	

Sundays & Holidays

Dates	Days	No. of Days	Holidays
1 st , 8 th , 15 th , 22 nd & 29 th Dec	Sunday	05	-
2 nd Dec	Monday	01	ASOM Divas (Su-Ka-Pha Divas)
25 th Dec	Wednesday	01	Christmas Day
31 st Dec.	Tuesday	01	Winter Vacation
TOTAL		08 days	

December 7 Examination of 1st, 3rd, 5th Semester (as per GU notification)

December 9-17 Test Examination for HS Final Year

December 30 Staff council meeting at 3 PM

December 31 Commencement of Winter Vacation

JANUARY-2025

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

Working / Teaching Days

Dates	Weeks	No. of Days	Days
20 th to 25 th Jan	4 th Week	06	Monday to Saturday
27 th to 30 th Jan	5 th week	04	Monday to Thursday
TOTAL		10 days	

Sundays & Holidays

Dates	Days	No. of Days	Holidays
1 st to 19 th Jan	Wednesday to Sunday	19	Winter Vacation
26 th Jan	Sunday	01	-
31 st Jan	Tuesday	01	Me-Dum-Me Phi
TOTAL		21 days	

January - 20 Commencement of Classes of H.S. and 2nd, 4th & 6th Semester January - 30 Staff council meeting at 3 PM

FEBRUARY-2025

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	

Working / Teaching Days

Dates	Weeks	No. of Days	Days
1 st Feb	1 st week	01	Saturday
3 rd to 8 th Feb	2 nd Week	06	Monday to Saturday
10 th to 15 th Feb	3 rd Week	06	Monday to Saturday
17 th to 22 th Feb,	4 th Week	06	Monday to Saturday
24 th to 28h Feb	5 th Week	05	Monday to Friday
TOTAL		24days	

Sundays & Holidays

Dates	Days	No. of Days	Holidays
2 nd , 9 th , 16 th , 23 rd Feb	Sundays	04	Saraswati Puja(2 nd Feb)
TOTAL		04 days	

HS Final Examination (As per notification of AHSEC)

February 24-28 College Week Festival (Date may be changed depending on Examination Schedule)

February - 28 Staff council meeting at 3 PM

MARCH-2025

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

Working / Teaching Days

Dates	Weeks	No. of Days	Days
1 st March	1 st week	01	Saturday
3 rd to 8 th March	2 nd Week	06	Monday to Saturday
10 th to 13 th March	3 rd Week	04	Monday to Thursday
17 th to 22 nd Mar	4 th Week	06	Monday to Saturday
24 th to 29 th Mar	5 th Week	06	Monday & Friday
TOTAL		23 days	

Sundays & Holidays

Dates	Days	No. of Days	Holidays
2 nd , 9 th , 16 th , 23 rd & 30 th March	Sundays	05	-
14 th & 15 th March	Friday & Saturday	02	Dol Jatra
31 st March	Monday	01	Eid- al -Fitr
TOTAL		08 days	

March -3-8 Notification and submission of Home Assignment

March 18-22- Class Test /Group Discussion/ Seminar/Quiz to be conducted by the concerned Department(For FYUGP Students)

March 25-29 LMS Test Examination.

March 29 Staff council meeting at 3 PM

APRIL-2025

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

Working / Teaching Days

Dates	Weeks	No. of Days	Days
1 st to 5 th April	1 st week	05	Tuesday to Saturday
7 th to April	2 nd Week	06	Monday to Saturday
17 th & 19 th April	3 rd Week	02	Thursday to Saturday
21 st to 26 th April	4 th Week	06	Monday to Saturday
28 th to 30 th April	5 th Week	03	Monday to Wednesday
TOTAL		22 days	

Sundays & Holidays

Dates	Days	No. of Days	Holidays
6 th , 13 th , 20 th , 27 th April	Sundays	04	-
14 th , 15 th , 16 th April	Monday to Wednesday	03	Bohag Bihu
18 th April	Friday	01	Good Friday
TOTAL		08 days	

April 21-26- Sessional Examination 2nd, 4th, 6th Semester

April -30 Staff council meeting at 3 PM

MAY-2025

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

Working / Teaching Days

Dates	Weeks	No. of Days	Days
2 nd 3 rd May	1 st week	02	Friday & Saturday
5 th to 10 th May	2 nd Week	06	Monday to Saturday
15 th to 17 th May	3 rd Week	03	Thursday to Saturday
19 th to 24 th May	4 th Week	06	Monday to Saturday
26 th to 31 st May	6 th Week	06	Monday to Saturday
TOTAL		23 days	

Sundays & Holidays

Dates	Days	No. of Days	Holidays
4 th , 11 th , 18 th , 25 th May	Sundays	04	-
1 st May	Thursday	01	May Day
12 th May	Monday	01	Buddha Purnima
13 th , 14 th May	Tuesday	02	Jonmostav and Tithi of Madhabdev
TOTAL		08 days	

May-13 – Conduction of 2nd, 4th, & 6th Semester Examination (As per GU notification) and Test Examination for HS 1st Year.

May -31 Staff council meeting at 3 PM

JUNE-2025

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

Working / Teaching Days

Dates	Weeks	No. of Days	Days
2 nd to 6 th June	1 st week	05	Monday to Friday
9 th to 14 th June	2 nd Week	06	Monday to Saturday
TOTAL		11 days	

Sundays & Holidays

Dates	Days	No. of Days	Holidays
7 th June	Saturday	01	Eid-al-Adha
15 th -30 th June	Saturday	16	Summer Vacation
1 st ,8 th 15 th ,22 nd , 29 June	Sundays	02	-
TOTAL		19 days	

June 1-15 Conduction of 2nd, 4th and 6th Semester Examination (As per GU notification)

June 15-30 Summer Vacation

JULY-2025

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

Working / Teaching Days

Dates	Weeks	No. of Days	Days
16 th to 19 th July	3 rd Week	04	Wednesday to Saturday
21 st to 26 th July	4 th Week	06	Monday to Saturday
28 th to 31 st July	5 ^h Week	04	Monday to Thursday
TOTAL		14 days	

Sundays & Holidays

Dates	Days	No. of Days	Holidays
1 st to 15 th July	Tuesday to Tuesday	15	Summer Vacation
20 th , 27 th July	Sunday	02	
TOTAL		17 days	

July 1-15 Summer Vacation

July 16-31 Admission and Examination Related Activities.

July-31 Staff council meeting at 3 PM

TENTATIVE SCHEDULE OF INTERNAL EXAMINATIONS TO BE CONDUCTED BY THE COLLEGE

(August 2024 to July 2025)

Sl No	Date	Types of Examination	Semester/Class
1	September 18-21	Class Test /Group Discussion/ Seminar/Quiz to be conducted by the concerned Department September 23	1 st and 3 rd Semester
2	September 23-30	Notification and submission of Home Assignment	1 st , 3 rd & 5 th Semester
3	October 3 ⁻ 8	LMS Test Examination	1 st 3 rd & 5 th Semester
4	October 22-29	Sessional Examination	1 st 3 rd & 5 th Semester
5	December 9-17	Test Examination	HS Final Year
6	March -3-8	Notification and Submission of Home Assignment	2 nd , 4 th & 6 th Semester
7	March 18-22	Class Test /Group Discussion/ Seminar/Quiz to be conducted by the concerned Department	2 nd , 4 th Semester
8	March 28-28	LMS Test Examination.	2 nd , 4 th & 6 th Semester
9	April 18-23	Sessional Examination	2 nd , 4 th , 6 th Semester

Important Note

- 1. All Examination dates are subject to change as per notification by the College Authority/ AHSEC/ G.U.
- 2. Dates pertaining to the various activities/ occasions are also subject to change as per notification by the College Authority.
- 3. Holidays, Winter Break may change subject to both G.U. Notifications & Govt. of Assam notifications.

RULES AND REGULATIONS OF THE COLLEGE CLASS ATTENDANCE OF STUDENTS

- > It is obligatory on part of every student to attend a minimum of 75% of the total classes held in each subject in an academic session.
- > Class attendance of the students will be checked from time to time.

 Any student who fails to obtain the minimum of 75% attendance will be declared dis-collegiate and will forfeited his/her seat.

COLLEGE RULES AND DISCIPLINE

- Studentsareexpectedtomaintainahighstandardofdisciplinebothwithinand outside the college premises.
- College uniform is compulsory for students during teaching and Examinations days and on all important occasions like Freshers' Day, Youth Festival, Foundation Day etc.
- Jackets, Jeans or T-shirts, Leggings are not a part of the dress code.
- Students must carry their Identity Card to the college regularly.
- Use of mobile phones inside the college campus is strictly prohibited.
- > Students must take proper care of the college property. Strict action will be taken against those caught damaging the same.
- Smoking and chewing of paan masala are not allowed inside the college campus. Students caught spitting in the classrooms, toilet or staircases will be severely punished. A mass penalty of Rs. 500/- will also be imposed for such acts of gross indiscipline.

INTERNAL EXAMINATION

- > There will be compulsory Tests / Sessional Examination for all classes.
- Students are required to secure at least 30% aggregate marks in the Unit Test/ Sessional Examination in order to qualify for the Final Examination. Admit cards will not be issued to those who fail to obtain the desired percentage of marks.

DRESS CODE

HS, B.COM., BA & B Sc Students -

- White shirt and navy blue long trousers for boys.
- White salwar, navy blue and white checked kameez and dupatta for girls.
- > Maroon coloured blazer or cardigan during winter for both boys and girls.

BBA & BCA Students -

> White shirt and navy blue long trousers for both boys and girls.

M. COM. Students -

- > Grey trousers, blue and white striped shirt and grey blazer during winter for boys.
- > Blue and white striped kurta with white salwar and white dupatta and grey blazer during winter for girls.

IMPORTANT

Parents/Guardians are requested to direct their wards to strictly abide by the rules and regulations of the college.

K. C. Das Commerce College

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